



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Aviation Safety

Flight Standards District Office  
1250 North Airport Drive, Suite 1  
Springfield, Illinois 62707-8417  
(217) 744-1910, Fax: (217) 744-1947

March 17, 2020

Mr. Michael Burgener,  
Department Chair, Aviation Technologies SIUC (BNZT547C)  
SI Airport – Mail Code 6816  
Carbondale, Illinois 62901

Subject: Memorandum of Understanding (MOU) Operation Specification A026.

RE: Letter dated March 13, 2020. Temporary Distance Learning OpSpec A026 due to COVID-19,  
Temporary Revision of Allowable Hours of Absence due to COVID-19

Dear Mr. Burgener:

This letter addresses the request for OpSpec A026 and Allowable Hours of Absence due to COVID - 19. Effective immediately you are authorized to continue educating the students of SIUC in the following subjects, via Distance Learning using the Synchronous delivery method via Zoom Online Conference Services.

**Subjects Prescribed by Part 147.** The curriculum must cover the subjects and items prescribed in part 147 appendix B, and in appendices C or D, as applicable.

- AVT 112 Electricity
- AVT 116 Instruments
- AVT 203 Aerodynamics
- AVT 204 Aircraft Hydraulics
- AVT 206 Metal Processing
- AVT 214 Propellers
- AVT 305 Cabin Environmental / Jet Transport
- AVT 315 Powerplant Testing
- AVT 316 Jet Propulsion Powerplant

**Delivery Method:** All laboratory portion of each class listed above will remain as face-to-face delivery. Distance learning lectures will be accomplished via SIUC's current learning management system, D2L. This LMS system will provide the time tracking of each students' interaction with all posted class content. The agreed methods of delivery to be used during this temporary issuance may include:

- Synchronous delivery method via Zoom Online Conference Services.
- Asynchronous delivery of recorded lectures.

- Timed activities including lecture slides with accompanying worksheets.
- Quizzes and tests using the established function in D2L.

**Recordkeeping:** The number of hours delivered via D2L LMS will be noted alongside the number of hours delivered face-to-face on each students' permanent record.

**Testing:** Testing for students participating in distance learning activity can be a special challenge. Testing can be accomplished through a variety of methods, including: oral evaluation, practical exercises on desktop computers or specialized part-task training devices, paper-based, or computer-based exams proctored by an evaluator. Testing for students participating in distance learning activity can be a special challenge.

**Absence:** Per Memorandum dated 3/12/2020 to all flight Standard Offices, Jackie L. Black, Aviation Safety, Manager, Aircraft Maintenance Division, AFS-300. The following guidelines authorizes Flight Standards offices are authorized to allow up to 80 hours of allowable absence.

In accordance with the memo issued on 3/12/2020 by the FAA Aircraft Maintenance Division regarding guidance for interruptions to FAA Part 147 training due to COVID-19, the Springfield FSDO has accepted the submitted request for the allowable hours of absence.

If the above requested hours of absence change, please do not hesitate to contact the Springfield Flight Standards District Office (FSDO) for additional approvals/requests.

Please feel free to contact the office at 217-744-1917 with any questions you may have regarding this matter.

Sincerely,

Marshel D Humphries  
Principal Maintenance Inspector  
Springfield FSDO GL-19