



**Aviation Technician Education Council**

2090 Wexford Court  
Harrisburg, PA 17112  
Telephone (717) 540-7121  
<http://atec-amt.org>

**FEBRUARY 2002**

**RE: UPDATE**  
**TO: ALL MEMBERS**  
**FROM: VINCE JONES, PRESIDENT**

**ATEC 2002 CONFERENCE**

Don't be disappointed!! The deadline dates for the ATEC Indianapolis Conference are:

Hotel: **March 1, 2002**  
Conference Registration: **March 15, 2002**

Conference highlights include:

- Over 20 exhibitors with several new ones
- Update on the Centennial Flight Celebration in May of 2003 in North Carolina
- Keynote by Norman Mineta (invited)
- New Research on the Hiring Outlook for AMTs
- CBT/Distance Learning Panel
- Sharing Successful School Practices
- FAA Update
- Student Recruitment
- Innovative Instructional Techniques
- Development of Composite Technology Instructors
- Staff members from Congressman James Oberstar's Office, as well as staff from the Government Accounting Office studying the shortage of AMTs, will be attending the ATEC Conference

**757/767 CBT**

Several schools have let us know that their specialized equipment, which is needed to run the 757/767 CBT programs received from Boeing several years ago, is starting to fail and replacement equipment is no longer available in the market. ATEC has been working with Boeing and FlightSafety Boeing Training International to get a master copy of the current CD-ROMs for 757 and 767 CBT which is written using Authorware and runs on Windows computers. It appears that ATEC will be provided with a set of each that can be copied and distributed to schools that need it. We will announce how schools can get the 757 or 767 CBT on CD-ROMs at the Conference and on the ATEC web site.

**ATEC MEMBERSHIP INCREASES**

February 2001  
140 Institutional  
6 Individual  
16 Industry  
11 Life  
173 TOTAL MEMBERS

February 2002  
147 Institutional  
6 Individual  
18 Industry  
11 Life  
182 TOTAL MEMBERS

**PARTS 65 AND 147**

Because of the events of September 11<sup>th</sup>, the report on Part 65 and 147 has not progressed through the FAA as fast as was originally expected. It is hoped that the report will be released soon. ATEC has been told that the changes will be more on the order of a series of modifications rather than a massive regulatory change.

**147 CLARIFICATION**

In December, several ATEC members [Chuck Hawes, Sam Huang, Joe Fisher, Dick Dumaresq, Tom Stose, Fred Mirgle and Tom Yanus] met with representatives of the FAA in Washington, DC to clarify questions that AMT schools have sent to ATEC regarding interpretation of 147 regulations. The questions and responses are being reviewed by the Board and will be forwarded to the FAA for their review and approval. We are hopeful that this information will be available at the ATEC Conference, and presented on the FAA web site soon thereafter.

## **AWARDS**

Michael Moreland of Antelope Valley College has been chosen for the James Rardon AMT Student of the Year Award.

Due to a lack of nominations, the Ivan D. Livi Outstanding Instructor Award will not be presented this year at the Indianapolis Conference.

## **MEMBER SERVICES**

The calendar of upcoming aviation events has been revised and posted on the ATEC website as of January 30, 2002. In addition to meetings and conferences scheduled by numerous organizations, the listing includes ten (10) industry-training events that can be explored by ATEC members. The ATEC website is [www.atec-amt.org](http://www.atec-amt.org).

AVScholars.com is a website and extensive source of information on aviation scholarships that includes all the procedures for investigating and applying for scholarships. The website has listings of available scholarships categorized by schools, industry, FAA, etc.

A large assortment of B727 parts is available to ATEC schools under the auspices of the Northrop-Rice Foundation. The foundation is developing a small brochure for inclusion into the ATEC Annual Conference folder for the purpose of bringing to the attention of ATEC schools that these parts are available.

**See you in Indianapolis!!**



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**APRIL 2002**

**RE: UPDATE**  
**TO: ALL MEMBERS**  
**FROM: CHARLES HAWES, PRESIDENT**

**CONFERENCE**

Sixty-eight schools, with over 129 participants and eighteen exhibit organizations, attended the 2002 ATEC Conference in Indianapolis.

Thirty-five participants rated the facility as "very good", nineteen rated it as "good" and two people rated the facility as only "fair" due to train noise and noise from the pool area.

Twenty eight people rated the exhibit area as "very useful" and twenty-eight rated it as "useful." No one rated it as fair or poor.

The top five presentations in rank order were:

1. State of the Airline Industry – Spencer Bennett, FedEx
2. FAA Update – Les Vipond, FAA
3. AMT Training and Hiring Outlook – Kevin Michaels, AeroStrategy
4. Powerpoint Animation – J. H. Thom, Purdue University
5. Composite Breakdown of Flight 587 – Cindy Foreman, Composite Educational Services

In the successful practices sessions, participants said recruitment, retention, curriculum and teaching methods/classroom instruction should be retained at future conferences.

Nineteen speakers and topics were suggested for future conferences.

The ATEC Board will be reviewing the evaluation results for the 2003 Charlotte Conference, May 11-13.

**BOARD MEMBERS ELECTED**

At the Conference, the following people were elected as ATEC Board Officers:

President	Charles Hawes Michigan Institute of Aeronautics
Vice President	Laurie Johns Columbus State Community College
Secretary/Treasurer	James Schmid Cincinnati State Technical and Community College

The following were elected to three year seats on the Board:

Richard Fessler	Hallmark Institute of Aeronautics
Gordon Hoff	Minneapolis Community and Technical College
Samuel Huang	San Jose State University
John Norton	Quaker City Institute of Aviation

A complete list of Board members with contact information is attached.

Prior to the election, Gordon Hoff from Minneapolis Community and Technical College was appointed by the ATEC Board to complete the last year of Sam Morgan's term. Sam had to resign from the Board this winter because of school obligations.

**AWARDS**

Mike Moreland of Antelope Valley College received the Jim Rardon AMT Student of the Year award.

There was no award presented this year for the Ivan Livi Outstanding Instructor Award because of a lack of candidates.

**757/767 CBT**

ATEC finalized an agreement between Boeing and FlightSafety Boeing Training International regarding how schools with 757 or 767 WICAT CBT can obtain 757 or 767 Windows-based CBT when their specialized equipment needed to run the WICAT software fails. Detailed information on how schools can obtain the new software is attached. Unfortunately, only those schools that secured the original WICAT CBT can receive the new Window-based CBT according to Boeing officials.

## **TREASURER'S REPORT**

ATEC's annual financial report is attached. ATEC now has almost one year of funds in strategic reserve for emergencies and special contingencies.

### **147 CLARIFICATION**

ATEC and the FAA are in the final approval stages of the "Frequently Asked Questions" project that began with a meeting of FAA staff and ATEC board members in Washington DC in December 2001.

The answers to thirty questions posed by PART 147 schools will be distributed to all schools as soon as all approvals are complete. In addition, the questions and answers will be posted on the ATEC website with a cover letter from Les Vipond, approving the responses and attesting to the validity of the answers.

### **MEMBER SERVICES**

#### **Calendar**

The calendar of upcoming aviation events is revised on a quarterly basis and it is on the web as a continuous source of information for the membership. In addition to a list of meetings and conferences scheduled by numerous organizations, the listing includes many industry training events that can be explored by ATEC personnel.

#### **Aviation Scholarships**

ATEC has investigated and arranged for a link to the AVScholars.com website. The AVScholars Network has an extensive amount of information regarding scholarship availability, procedures for applying, and the requirements for qualifying for the scholarships listed. Available scholarships are categorized by sponsors and types. Students and ATEC schools are encouraged to avail themselves of this information by way of the ATEC link.

#### **Availability of B727 Parts**

An investigation has revealed that there is an assortment of B727 parts available to all schools. These parts are available under the auspices of the Northrop Rice Foundation (NRF) and can be used to enhance a school's programs directed at the air carrier type maintenance training. Schools can get detailed information by contacting the NRF. A brochure with information relative to the B727 parts was available at the conference.

### ATEC History

The history of the Aviation Technician Education Council has been compiled for the period beginning with the first meeting in 1961 to the close of the 2001 conference. The information has been printed and is available in hard copy. Also, the information is being recorded on CDs, and a copy of the CD will be provided to member schools when it is available.

### Future Projects

The committee is investigating the feasibility of additional joint projects with the Northrop Rice Foundation. The areas being investigated are the availability of publications and manuals, information on the use of special test equipment, and the availability of computerized instructional materials.

### Weight & Balance Handbook Mailing

The mailing of a library copy of the FAA Weight & Balance Handbook to all PART 147 schools was conducted as a joint project of ATEC and the Northrop Rice Foundation.

### **BYLAWS CHANGE**

The ATEC Board felt it was time to expand ATEC membership internationally. As a result, the following ByLaws change was proposed and approved by the members attending the Conference. The change allows for international schools to become non-voting members of ATEC within a new international category.

#### **PROPOSED LANGUAGE (Changes in Bold)**

#### **Article III – MEMBERSHIP**

Section 1. There shall be **six** types of membership:

Institutional Membership is open to any Federal Aviation Administration PART 147 **or Air Transport Canada** approved educational institution, with a member of the staff of said education institution designated as its representative.

**International Education Membership is open to any educational institution that is located outside of the United States, its territories and Canada. A member of the staff of the educational institution shall be designated as its representative.**

Section 2. At the annual conference, each Institutional Member will be permitted one vote, said vote to be cast by the designated representative of the institution. All other membership categories are non-voting except as provided in Article IV, Section 1.

**AMT STUDENT DATA**

The following are the results from our 1998, 1999 and 2000 surveys on the supply of A&P technicians from the FAA approved FAR 147 schools across the country.

	<u>1998</u> n=143 schools	<u>1999</u> n=107 schools	<u>2000</u> n=114 schools
Enrollments	11,699	14,209	13,827
Graduates	4,510	3,872	4,978
Grads Who Went to Work in Aviation	3,338	3,709	4,039

Although we only received data from 107 schools in 1999, 36 fewer schools reporting than in 1998, enrollments had increased by over 2,600 students. While graduates had declined by over 600 students, almost 400 more graduates elected to work in aviation in 1999 than in 1998.

For the 2000 academic year, we received returns from 114 schools out of a possible 150 schools.

Based on anecdotal data from schools, there are 3-5 job openings for every graduate of an A&P program.

**RECRUITMENT AND RETENTION STRATEGIES**

The following suggestions were proposed by ATEC members who attended the student recruitment/retention strategies Successful Practices sessions.



## RECRUITMENT STRATEGIES

- **Know the characteristics of your students and define your goals.**  
Sort by age, work experience, education experience, location, financial status  
Examples: At MIOA, the further the distance, the higher the graduation rate.  
They set a goal to increase enrollment directly from high school to improve retention.
- **Use multiple forms of media.**  
TV, direct mail, newspaper, radio
- **Target your efforts.**  
Examples: At Aviation Academy, they send letters to 8<sup>th</sup> graders who took geometry or algebra since entering students in their program must have taken these course by the 9<sup>th</sup> grade to enter the program. Last year, out of 800 letters sent, 100 enrolled.  
Also, obtain lists such as dropouts from the engineering school.
- **Host a career day.**  
Examples: At Arkansas Aviation Tech Center, they host an aviation day and invite 17 high schools in the area. They also are sure to invite guidance counselors and principals.  
The event included tours of the local airport.
- **Market the program as an alternative to college.**  
The profession is high-tech and good paying. We need to shape the mindset of parents that a four year degree is necessary.
- **Offer options so that graduates can pursue opportunities beyond your program.**  
If your school does not offer a 4 year program, work in conjunction with one that does to offer that option.  
Example: At Baker Institute, graduates the high school program can continue into their night program.
- **Provide incentives to current students to provide referrals.**  
Often times, word-of-mouth is an excellent recruitment tool.  
Example: Baker Institute offers \$100 scholarship for each referral who completes 550 hours of the program.
- **Make connections to local high schools.**  
Examples: Career day. At MIOA, they have a part-time program for high school students to attend. BCIT hosts a “student for a day” where a prospective student spends a day with current student in the program.
- **Consider manning a booth at an airshow type venue.**  
The audience was split on the effectiveness of this recruitment tool.  
Examples: BCIT has had great success, but cautioned that one needs to be persistent and patient. Chandler sponsors car races. Purdue has had good luck on the last three days of the EAA show at Oshkosh as many families come with their kids to learn about aviation.

- **Promote both flight and maintenance.**  
Example: Chandler promotes both programs at events.
- **Offer multiple opportunities to enter programs, not just in September.**
- **Involve guidance counselors and school principals in recruiting efforts.**  
Their buy-in is critical.

## **RETENTION STRATEGIES**

- **Be certain admissions sets the correct expectations.**
- **Build and maintain a tracking system for students.**
- **Tailor programs to the schedules of your students.**  
Programs with an adult focus are more successful when offered in the evening.  
Example: Baker Institute allows students to interchange between day and night programs.
- **Offer dedicated counselors to assist in solving problems with students.**  
This strategy ensures that the student completes the work and shows them that the school cares about them and their progress.  
Example: At Sierra, every time a student fails an exam, they meet with a counselor and must complete remedial work before retaking the exam.
- **Offer placement programs upon graduation.**

## 757/767 CBT

Did your ATTEC member school get the WICAT 757 or 767 CBT from Boeing several years ago? Is the specialized equipment you had to obtain not working correctly, can't be fixed, and can't be replaced? Well, Boeing and FlightSafety Boeing Training International want to help you!

If your students can no longer use your school's WICAT 757 or 767 CBT, and replacement equipment is not available to you, FlightSafety Boeing Training International will send you, free of charge, a CD-ROM containing the newest Windows-based 757 or 767 CBT. To properly run these new-generation CBT programs you will need the following equipment:

350 KHz Pentium or better; 64 MB RAM (128MB recommended); 16 MB Video card; SoundBlaster compatible audio; Speaker or headphones; Mouse; CD-ROM reader (20x or faster); 10MB disk space for overhead files, 20 MB disk space for swap files, and approximately 5 Gigabytes disk space for course storage.

To obtain your copy of the Windows-based 757 CBT, or the Windows-based 767 CBT, mail your request on school letterhead to:

Mark O. Rebro [Mail Code 20-97]  
Technical Training Programs  
Boeing Customer Training  
P.O. Box 3707  
Seattle, WA 98124-2207

Be sure and identify your school's point of contact [including address and phone number] in case Boeing or FlightSafety Boeing Training International needs to contact you concerning your request. To receive this replacement software, you must have acquired the WICAT software previously. Only schools that executed a legal agreement with Boeing when they acquired the WICAT software are eligible to receive the Windows-based replacement software. If you need to talk to Mark Rebro directly, his telephone number is (206) 662-7308.

2000-2001 ANNUAL FINANCIAL REPORT

OPERATING CASH ON HAND 11/30/00

\$50,203.88

<b>EXPENDITURES</b>	<b>BUDGETED</b>	<b>ACTUAL</b>
BUSINESS OFFICE	\$21,000.00	\$21,000.00
PRINTING	\$2,300.00	\$645.47
POSTAGE	\$1,600.00	\$1,680.89
PHONE/FAX	\$1,500.00	\$2,606.12
SHIPPING (BOOTH NOT INCLUDED)	\$200.00	\$330.84
WEB PAGE	\$2,800.00	\$5,285.66
VIDEO TAPE	\$6,000.00	\$5,495.43
BUSINESS OFFICE TRAVEL	\$1,500.00	\$1,461.24
OFFICER/BOARD TRAVEL	\$1,400.00	\$1,953.91
PUBLICATION/DIRECTORY	\$1,000.00	\$1,046.57
JOURNAL PUBLICATION AND MAILING	\$7,000.00	\$0.00
JOURNAL EDITOR STIPEND	\$1,575.00	\$1,500.00
JOURNAL EDITOR TRAVEL	\$800.00	\$610.70
EXECUTIVE BOARD HOTEL EXPENSES	\$4,000.00	\$5,436.29
ATEC BOOTH EXPENSES	\$0.00	\$0.00
AWARD PLAQUE	\$500.00	\$260.15
CONFERENCE	\$21,000.00	\$19,497.03
INSTRUCTOR OF THE YEAR	\$750.00	\$773.05
ACCOUNTANT AND LEGAL	\$300.00	\$250.00
MISCELLANEOUS	\$1,000.00	\$321.17
UNCOMMITTED EXPENSES	\$475.00	\$200.00
NATIONAL MEDIA ARTICLE	\$0.00	\$0.00
STUDENT OF THE YEAR	\$1,000.00	\$880.13
<b>TOTAL EXPENDITURES</b>	<b>\$77,700.00</b>	<b>\$71,234.65</b>
<b>INCOME</b>		
<b>MEMBERSHIP</b>		
INSTITUTIONAL	\$21,000.00	\$23,265.00
ASSOCIATE	\$3,000.00	\$3,900.00
INDIVIDUAL	\$200.00	\$100.00
JOURNAL ADVERTISEMENT	\$4,000.00	\$2,873.00
CONFERENCE	\$36,000.00	\$32,105.00
TAPE/MANUAL	\$12,500.00	\$12,019.27
NORTHRUP RICE	\$1,000.00	\$880.13
MISC		\$8,105.42
<b>TOTAL INCOME</b>	<b>\$77,700.00</b>	<b>\$83,247.82</b>
<b>OPERATING CASH ON HAND 11/30/01</b>		<b>\$62,217.05</b>
<b>CASH TO RESERVE</b>		<b>\$30,000.00</b>
<b>REVISED CASH ON HAND 11/30/01</b>		<b>\$32,217.05</b>
<b>TOTAL RESERVE</b>		
CERTIFICATE OF DEPOSIT	\$19,035.71	
CASH IN CAP ACCOUNT	\$25,000.00	
CASH TO RESERVE	\$30,000.00	
<b>TOTAL</b>	<b>\$74,035.71</b>	



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**SEPTEMBER 2002**

**RE: UPDATE**  
**TO: ALL MEMBERS**  
**FROM: CHARLES HAWES, PRESIDENT**

**CLARIFICATION OF PART 147**

In April, ATEC released the first round of clarifications for PART 147. Based on discussions over the winter of 2002, an FAA team and ATEC Board members answered twenty-four questions posed by school personnel across the country. The document was sent to all member schools in April with a cover letter from Les Vipond of the FAA attesting to the accuracy of the answers.

**If you need another copy of the clarification document, fax your request to ATEC (717) 540-7121 or e-mail [ccdq@aol.com](mailto:ccdq@aol.com).**

Now, for the next phase. ATEC will be meeting with FAA representatives later this fall to answer 2-3 questions that were not clarified the first time. In addition, we would ask you to send additional questions that need to be addressed regarding the clarification of PART 147 by October 15 via e-mail [ccdq@aol.com](mailto:ccdq@aol.com) or fax (717) 540-7121.

We hope to have the responses from last winter's work posted on the ATEC website by October 30. Go to [www.atec-amt.org](http://www.atec-amt.org).

**ATEC AWARDS**

The 2003 Jim Rardon Student of the Year and Ivan Livi Educator of the Year award applications were mailed to all ATEC schools in August. If you did not receive a copy of the applications, send your request to ATEC via fax (717) 540-7121 or e-mail at [ccdq@aol.com](mailto:ccdq@aol.com). The deadline for applications is December 6, 2002.

These awards recognize an outstanding AMT student and faculty member each year and include an all expense paid trip for the winners to the 2003 conference in Charlotte on May 11-13.

The Student of the Year Award is sponsored by the Northrop-Rice Foundation.

**CALL FOR CONFERENCE PRESENTATIONS**

Included in this Update is an invitation to all aviation personnel to send a proposed presentation idea to Robert Takacs, Chair of the Call for Papers Committee. Once again, we are looking for presentations at the May 11-13 Conference on innovative educational methods for AMTs.

This is a peer reviewed submission. All accepted papers will be published on the ATEC web page.

**ATEC DIRECTORY**

The 2003 ATEC Directory update sheet is attached to this mailing. Please check your school listing and return the sheet by **December 6**. Otherwise, we will assume that there are no changes and we will reprint the information we have from 2002 in the 2003 Directory and on the website.

**PARTS 65 & 147**

The rewriting of PARTS 65 and 147 is not moving quickly and is on administrative hold. The GAO office has completed their review and assessment of the rule change and has forwarded their report to the FAA.

**DUES INCREASE**

The ATEC Board approved an average 8% dues increase for the 2003-2004 fiscal year. The last dues adjustment was made in 1999. Adjustments range from \$10 to \$25 per year. The following is a chart with the current and new structure to take effect next year.

**CURRENT MEMBERSHIP**

<b><u>DUES STRUCTURE</u></b>	<b><u>2003-2004 DUES</u></b>		<b><u>% INCREASE</u></b>
<b>Institutional</b>			
0-59 students.....\$125.00/year	+10	\$135	8.9
60-149 students.....\$180.00/year	+15	\$195	8.3
150-249 students.....\$250.00/year	+20	\$270	8
250+ students.....\$300.00	+25	\$325	7.7
<b>Individual.....\$20.00</b>	+0	\$20 (same)	
<b>Industry Members.....\$325.00</b>	+0	\$325 (same)	

The next meeting of the ATEC Board is in Phoenix, Arizona, January 18-19, 2003 at the Airport Hampton Inn. Contact the ATEC Office if you will be attending.

### **ATEC CONFERENCE**

On May 11-13 ATEC will celebrate 100 years of flight in Charlotte, North Carolina with a number of other aviation groups including NBAA, AMCC, AEA.

Our Conference hotel is the Center City Holiday Inn which is attached to the new city Trade Center. A preliminary agenda is included in this Update.

### **ATEC WEBSITE**

Michael Leasure of Purdue University has been appointed to be ATEC's webmaster. As web manager, he will keep the site up-to-date on a monthly basis. Mr. Leasure will work closely with ATEC Board members on maintaining the site with current information.

### **AWAM**

Applications for AWAM maintenance scholarships will be coming to the ATEC schools within the next month to 6 weeks. Be sure and have your students, especially female, apply for them.

Robin Lamar, AWAM President, had a seminar at EAA on "Becoming an A&P." Prior to Oshkosh, she sent a survey to the ATEC schools and received 17-20 replies. She asked tuition rates, total student count, how many females, length of program, etc. Twelve schools sent brochures to her to take. Thanks to all who responded. It was a great help with good information. She also used the ATEC Directory as a hand-out at Oshkosh.

ATEC  
CALL FOR PAPERS  
43<sup>rd</sup> Annual Conference of the Aviation Technician Education Council  
Charlotte, North Carolina  
May 11-13, 2003

**TOPICS FOR PAPERS**

ATEC invites aviation personnel to present new ideas, and technology that emphasize innovative educational methods. Ideas for topics include but are not limited to:

- Virtual Classroom
- Distance Learning Techniques
- Information Resources
- Innovative Instructional Methods
- Successful Delivery Techniques
- Training Resources

Presentations should be twenty to thirty minutes in length. Two to four papers will be accepted for presentation. All papers will be published on the ATEC Web Page.

**CONFERENCE FEES**

The normal conference fee of \$195 will be reduced to \$95 for those who are chosen to present papers. The fee includes two breakfasts, one lunch and the ATEC Awards Banquet luncheon. It also includes copies of the formal papers which will be distributed to those attending the presentation.

**ABSTRACT**

If you are interested in presenting, please submit an abstract for consideration. Single page abstracts should be submitted by January 9, 2003. All authors should furnish their name, paper title, educational institution or employer address, phone fax, and e-mail.

**SUBMISSION**

Abstracts should be sent to:

Robert Takacs  
Reedley College  
995 North Reed Avenue  
Reedley, CA 93654  
(559) 638-3641  
FAX NO. 559-638-5040  
bob.takacs@reedleycollege.edu

**PAPER FORMAT**

A copy of your paper, prepared by ATEC will be provided to all industry and educational institutions attending the conference. The final draft of your paper must be of high quality and suitable for reproduction. A title page should include the title of the paper, the author's name and the name of your institution or employer. Original illustrations, pictures and art work should be provided for duplication.

**IMPORTANT DATES**

Abstract Due Date: January 9, 2003  
Acceptance Date: January 30, 2003  
Paper Due Date: April 2, 2003  
Presentation Date: May 12, 2003



**ATEC 2003 PRELIMINARY CONFERENCE AGENDA  
CHARLOTTE, NORTH CAROLINA**

**SUNDAY-MAY 11**

1:00-2:00 PM	Committee Meetings
2:00-4:30 PM	Board Meeting
5:30-7:00 PM	Ice Breaker Reception

**MONDAY-MAY 12**

7:30-8:30 AM	Continental Breakfast
8:30-8:45 AM	Welcome – Charles Hawes, President-ATEC
8:45-9:30 AM	<b>Keynote: Success in a Down Economy: The Jet Blue Story</b>
9:30-10:15 AM	<b>History of Aviation Maintenance: Things Your Teacher Never Told You</b>
10:15-10:45 AM	Break
10:45-11:00 AM	Board Floor Nominations
11:00-12:00 NOON	<b>Human Factors and Safety Management, Canadian Aviation Maintenance Council</b>
12:00-1:30 PM	Lunch (Board Candidate Introductions and Statements) Voting opens 1:45 PM
1:30-2:45 PM	<b>Aviation Maintenance Technical Presentations</b>
2:45-3:15 PM	Break
3:15-4:10 PM	<b>“Sharing Successful Practices”:</b> (1) Teaching Methodologies (2) Virtual Classroom (3) Student Recruitment and Retention (Participants choose one topic area) (Participants: Please bring 30 copies of your successful practices.)
4:20-5:15 PM	<b>“Sharing Successful Practices” (Repeat)</b> (Participants choose second topic area)

**TUESDAY-MAY 13**

7:30-8:30 AM	Continental Breakfast
8:30-9:30 AM	Annual Business Meeting
9:30-10:15 AM	<b>New Technologies in Rotary Wing Design</b>
10:15-11:00 AM	Break – Door Prizes
11:00-11:45 AM	<b>“FAA Update”</b> Les Vipond, FAA
12:00-1:30 PM	Awards Luncheon
1 - 2:15 PM	<b>How Schools Can Get Involved in Ultralight Training</b>
2:30-5:00 PM	Tour of US Airways Training Facility