

Attachment 3: Regulatory Cross-Reference Table

Note: Only Flight Standards Information System (FSIMS) and Advisory Circular (AC) paragraphs directly applicable to distance learning programs are cross-referenced in the table below. Remaining subparts were either addressed during this institution’s initial certification or are already part of the school’s general operations manual and not specific to the distance learning program. The paragraph reference in the AMTS procedure column refer to the Distance Learning Program Administration Procedures provided in Attachment 1, unless otherwise indicated.

Topic	Order 8900.1	AC 147-3B	AMTS Procedure
Continued compliance with part 147, including curriculum standards	Vol 2, Ch 12, Sec 1, paragraphs 2-1417(C) and (C)(3) Vol 2, Ch 12, Sec 2, paragraphs 2-1448(C) and 2-1450(C)(7) Vol 2, Ch 12, Sec 3, paragraphs 2-1487(C)(2) and 2-1487(D)(7) Vol 6, Ch 10, Sec 1, paragraph 6-2142(F)(7)	Appendix 11, paragraph B	Paragraph 1.3
Curriculum approval (see 147.38), identification of courses and hours provided through distance learning, method of delivery	Vol 2, Ch 12, Sec 1, paragraphs 2-1417(C) and (C)(7) Vol 2, Ch 12, Sec 2, paragraph 2-1450(D)(7) Vol 2, Ch 12, Sec 3, paragraph 2-1487(D)(3) Vol 6, Ch 10, Sec 1, paragraph 6-2142(F)(3)	Appendix 11, paragraph (B)(7)	Attachment 2
Program administration	Vol 2, Ch 12, Sec 1, paragraph 2-1417(C)(1) Vol 2, Ch 12, Sec 2, paragraph 2-1450(D)(7)	Appendix 11, paragraph (B)(1)	Paragraph 3
Examination and testing processes, including proctoring of exams administered in a remote location	Vol 2, Ch 12, Sec 1, paragraphs 2-1417(C)(2) and (C)(4)	Appendix 11, paragraph (B)(2), (B)(4) and (D).	Paragraph 3.4

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Topic	Order 8900.1	AC 147-3B	AMTS Procedure
Student work integrity	Vol 2, Ch 12, Sec 1, paragraph 2-1417(C)(3)	Appendix 11, paragraph (B)(3)	Paragraph 3.3
Ensuring compliance with recordkeeping requirements (see 147.33)	Vol 2, Ch 12, Sec 1, paragraph 2-1417(C)(5) Vol 2, Ch 12, Sec 2, paragraph 2-1450(F)	Appendix 11, paragraph (B)(5)	Paragraphs 3.1 and 4.3
Electronic Learning Management System (description of technology used, tracking of attendance, participation and performance, proper storage space, continuous availability, security, unauthorized access)	Vol 2, Ch 12, Sec 1, paragraphs 2-1417(C)(6) and (C)(6) Vol 2, Ch 12, Sec 2, paragraphs 2-1450(C)(1), (D)(7), (H)(1), (H)(2) and (H)(3) Vol 2, Ch 12, Sec 3, paragraph 2-1487(D)(1) Vol 6, Ch 10, Sec 1, paragraph 6-2142(F)(1)	Appendix 11, paragraphs (B)(6), (B)(8), (E)(1) and (E)(2)	Paragraph 4
Student attendance documentation (see 147.33(a)(1))	Vol 2, Ch 12, Sec 2, paragraph 2-1450(F)(3)	None	Paragraph 3.1 and 4.5
Ability to compare distance learning test scores and completion rates to traditional classroom scores and rates	Vol 2, Ch 12, Sec 1, paragraph 2-1417(C)(8) Vol 2, Ch 12, Sec 2, paragraph 2-1450(C)(5) Vol 2, Ch 12, Sec 3, paragraph 2-1487(D)(6) Vol 6, Ch 10, Sec 1, paragraph 6-2142(F)(5)	None	Paragraph 3.3.2
FAA read-only access to eLMS	Vol 2, Ch 12, Sec 1, paragraph 2-1417(C)(9) Vol 2, Ch 12, Sec 2, paragraphs 2-1450(C)(4) and (D)(2) Vol 2, Ch 12, Sec 3, paragraph 2-1487(D)(4) Vol 6, Ch 10, Sec 1, paragraph 6-2142(F)(4)	Appendix 11, paragraph (B)(9)	Paragraph 4.4.2

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Topic	Order 8900.1	AC 147-3B	AMTS Procedure
Identification of distance learning students not seeking certification	Vol 2, Ch 12, Sec 1, paragraphs 2-1417(C)(10) and 6-2142(F)(8) Vol 2, Ch 12, Sec 2, paragraph 2-1450(C)(8) Vol 2, Ch 12, Sec 3, paragraph 2-1487(D)(8)	None	Paragraph 3.1
Appropriate content delivered (e.g., lecture, visual demonstration, etc.), course criteria	Vol 2, Ch 12, Sec 2, paragraph 2-1450(D)(3)	Appendix 11, paragraph (C)(1)	Paragraph 2.1
Time allowed for completion of distance learning course work	Vol 2, Ch 12, Sec 2, paragraph 2-1450(D)(7)	None	Paragraph 3.5
List of reference material required for completion of course content	Vol 2, Ch 12, Sec 2, paragraph 2-1450(G)(2)	None	Paragraph 2.3
Hybrid courses	Vol 2, Ch 12, Sec 2, paragraph 2-1450(D)(4)	Appendix 11, paragraph (C)(2)	Paragraph 2.5
Utilization of one curriculum for multiple methods of delivery	Vol 2, Ch 12, Sec 2, paragraph 2-1450(D)(5)	Appendix 11, paragraph (C)(3)	Paragraph 1.3, Attachment 2